

Tuition Refund Policy

Name: _____

Degree Program: _____

Date of Birth: _____

If you find it necessary to withdraw from the university, you may be eligible for a refund of part of your tuition. (We do not give refunds of fees, nor do we give refunds for courses that you are auditing.)

In order to qualify for a refund, you must notify the Registrar's Office of your desire to withdraw. As part of the withdrawal procedure, you must settle all accounts.

If you do not follow the withdrawal procedure you will receive a grade of W/F for all courses and will forfeit your eligibility for any tuition refund.

Students who are dismissed or suspended from the university are not eligible for any refund.

Tuition refunds for the Current Semester are computed according to the following schedule:

<i>If you drop the course within . . .</i>	<i>We will refund . . .</i>
One week	100 percent
Two weeks	90 percent
Three weeks	80 percent
Four weeks	60 percent
Five weeks	50 percent
Six weeks	No refund

Signature of Student: _____

Date: ____/____/____

Current Semester and Year: ____/____